



उच्च शिक्षा उत्कृष्टता संस्थान, भोपाल
Institute for Excellence in Higher Education (IEHE), Bhopal



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Bhopal, dated: 13.6.2023

Minutes of IQAC Meeting No: 33

A meeting of the IQAC was held in the 'Swami Vivekanand' Central Library, IEHE, Bhopal on 30/06/2023 at 11:00 am. The following members were present for the same:

Chairperson: Dr. Pragyesh Kumar Agrawal (Director, IEHE)

External Members:

Dr. Rajeev Agrawal	- President, Association of All Industries, Mandideep, MP
Dr. Shubhra Tripathi	- HOD, Department of English, Govt. Motilal Vigyan Mahavidyalaya, Bhopal
Dr. Deepa S. Kumar	- Professor of English, Govt. M.L.B. Girls P.G. Autonomous College, Bhopal
Prof. Pramod Chaturvedi	- Reader (Management), RCPV Naronha Academy of Administration, Bhopal
Mr. Akshay Tiwari	- Alumni Representative

Management Representative:

Dr. Mahendra Singhai	- Administrative Officer & Professor of Commerce
Smt. Gayatri Pandey	- Accountant cum Head Clerk

Student Representative:

Ms. Harshita Singh	- Student representative
Ms. Kajol Samtani	- Student representative
Ms. Varsha Banshkar	- Student representative

Teacher Members:

Dr. Jyoti Saxena	Dr. Sadhana Pandey	Dr. Anjali Aacharya
Dr. S.K. Jain	Dr. Usha Kahol	Dr. Seeme Mehmood
Dr. Madan Dhanora	Dr. Rachna Singh Thakur	Dr. Nidhi Chauhan (Special invitee)

Coordinator IQAC: Dr. Anuj Hundet

The discussions/suggestions of the meeting are as follows:

1. Dr. Anuj Hundet (Co-ordinator, IQAC) welcomed the Director, Dr. Pragyesh Kumar Agrawal and all the external & internal IQAC members.
2. Dr. Hundet initiated the meeting with apprising the members about the IQAC action plan of 2023-24. He brought to the notice some of the quality proposals for the session 2023-24.
 - i. Research Centres in Psychology & Sociology Departments to be established for which necessary preparations to be made by the concerned Departments.
 - ii. Exploring the possibility to graduate with Double Major under recent NEP guidelines of UGC to make it more effective as it offers more career choices.
 - iii. Multidisciplinary courses, Value Added Courses were also discussed by IQAC Co-ordinator.





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- iv. Dr. Hundet informed the members regarding newly constructed state of art 'Digital Studio', for 'Optimum Use of the Digital Studio' of the Institute, FDPs to be organised for the same.
 - v. "Academic Monitoring Committee" has been constituted to accelerate quality education at the global level.
 - vi. Higher Education Governance Screening Card Scheme under World Bank to be revived and utilized as a tool for self assessment.
 - vii. Number of trainings for class III & IV Employees to be increased.
 - viii. Dr. Hundet proposed designing of IEHEs memento for felicitating subject expert & invitees after thorough discussion with all the stakeholders.
 - ix. All faculty members are empowered to organize 30 hours online certificate courses related to skill development of students.
 - x. Research scholars to be given more incentives for excellent work.
 - xi. 'Online Teachers' Daily Diary' has become functional from the previous session, it is to be updated as per the convenience of teachers.
3. Dr. Pragyesh Kumar Agrawal (Director) appreciated the action plan of IQAC 2023-24, which is prepared after thorough discussions among all the IQAC members.
- i. Director Sir spoke about the ongoing NAAC preparation in the Institute for the forthcoming NAAC peer team visit (19th & 20th July 2023).
 - ii. He suggested that along with the academic calendar of the Institute, the Departments should prepare the Departmental activity calendar in advance and display it on the notice boards.
 - iii. He laid stress on the maximum use of ICT tools in Teaching-Learning & Evaluation.
 - iv. Director Sir also informed the IQAC members about the ongoing admissions in the Institute and laid stress on strict adherence to commencement of classes from July 01, 2023.
4. Dr. Deepa. S. Kumar (Professor of English, Govt. M.L.B. Girls P.G. Autonomous College, Bhopal) suggested preparation of 'Demand Graph' related to admissions to be displayed before the NAAC visit.
5. Dr. Shubhra Tripathi (HoD, Department of English, Govt. Motilal Vigyan Mahavidyalaya, Bhopal) expressed the inconvenience faced by papers setters in the absence of study material related to some special topics. Dr. Hundet informed the members that the Examination Cell is making preparations for developing questions bank for all subjects. He also informed the members about the question bank developed by Vocational Cell for 17 Vocational Courses.
6. Prof. Pramod Chaturvedi, Reader (Management), RCVN Naronha Academy of Administration, Bhopal shared his views vis-a-vis faculty registration on IGOT. He also recommended the use of "Bhasha Sangam" which can be used by students.






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7. Dr. Rajeev Agrawal (President, Association of All Industries, Mandideep, MP) was very positive about student interaction activities organized by the Institute. He willingly offered internship programs for the Incubation Centre as well as financial support from his side.
8. Mr. Akshay Tiwari (Alumni) spoke about language issues faced by vernacular medium students and suggested some bridge courses to be started. Mr. Tiwari also expressed his views with reference to Facebook, Twitter, Instagram accounts to be made official.
9. Student representative spoke about the available study material, which is in English language and suggested the possibility of translating the study material into Hindi language.

All the members of IQAC actively participated in the meeting, followed by fruitful discussions for achieving the desired objectives of the Institute. The meeting concluded at 01:00 pm with a vote of thanks proposed by Dr. Seeme Mehmood.


Dr. Anuj Hundet
Coordinator IQAC




Dr. Pragyesh Kumar Agrawal
Director, IEHE, Bhopal

